London Borough of Barking and Dagenham

Notice of Meeting

THE EXECUTIVE

Tuesday, 19 April 2005 - 7:00 pm Council Chamber, Civic Centre, Dagenham

Members: Councillor C J Fairbrass (Chair); Councillor C Geddes (Deputy Chair); Councillor J L Alexander, Councillor G J Bramley, Councillor H J Collins, Councillor S Kallar, Councillor M A McCarthy, Councillor M E McKenzie, Councillor L A Smith and Councillor T G W Wade

Declaration of Members Interest: In accordance with Article 1, Paragraph 12 of the Constitution, Members are asked to declare any direct/indirect financial or other interest they may have in any matter which is to be considered at this meeting

08.04.05

Rob Whiteman Chief Executive

Contact Officer: Alan Dawson Tel. 020 8227 2348 Fax: 020 8227 2171 Minicom: 020 8227 2685

 $\hbox{E-mail: alan.dawson@lbbd.gov.uk}$

AGENDA

- 1. Apologies for Absence
- 2. Minutes To confirm as correct the minutes of the meeting held on 12 April 2005 (to follow)

Business Items

Public Items 3 and 4 and Private Items 9 to 12 are business items. The Chair will move that these be agreed without discussion, unless any Member asks to raise a specific point.

Any discussion of a Private Business Item will take place after the exclusion of the public and press.

- 3. East London Waste Authority Annual Review 2004 (Pages 1 5)
- 4. Changes to Right to Buy (RTB) Legislation (Pages 7 9)



Discussion Items

- 5. Budget Monitoring Report April 2004 to February 2005 (Pages 11 21)
- 6. Capital Programme 2005/06 Projects to be Added to the Programme (Pages 23 38)
- 7. Any other public items which the Chair decides are urgent
- 8. To consider whether it would be appropriate to pass a resolution to exclude the public and press from the remainder of the meeting due to the nature of the business to be transacted.

Private Business

The public and press have a legal right to attend Council meetings such as the Executive, except where business is confidential or certain other sensitive information is to be discussed. The list below shows why items are in the private part of the agenda, with reference to the relevant legislation (the relevant paragraph of Part 1 of Schedule 12A of the Local Government Act 1972).

Discussion Items

None

Business Items

9. Gascoigne Estate Regeneration - Tender for Development Partner (Pages 39 - 41)

Concerns a contractual matter (paragraph 8)

10. Term Contract for Provision of Bailiff Services 2005/2007 (Pages 43 - 45)

Concerns a contractual matter (paragraph 8)

11. Contract for External Provider to Recruit and Train New Benefit Processing Staff on behalf of Revenue Services (Pages 47 - 50)

Concerns a contractual matter (paragraph 8)

12. Revenue Services Agency Staff (Pages 51 - 54)

Concerns a staffing and contractual matter (paragraphs 1, 7 and 8)

13. Any other confidential or exempt items which the Chair decides are urgent



THE EXECUTIVE

19 APRIL 2005

REPORT FROM THE DIRECTOR OF REGENERATION AND ENVIRONMENT

EAST LONDON WASTE AUTHORITY ANNUAL REVIEW 2004

FOR INFORMATION

This report is presented to the Executive as it concerns issues of a strategic nature.

Summary

The London Borough of Barking and Dagenham is one of four boroughs which make up the East London Waste Authority (ELWA). This report therefore formally presents the Annual Review 2004 of ELWA to one of its constituent boroughs.

This report also provides an update with regard to the provision of Reuse and Recycling Centres in the ELWA area and the effect that that is having with regard to recycling within the ELWA area.

Wards Affected - None specifically.

Recommendation

The Executive is asked to note this report.

Reason

To assist the Council in its responsibility as a constituent part of ELWA and assist the Council in achieving its Community Priority of "Making Barking and Dagenham Cleaner, Greener and Safer".

Contact

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Management

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1. Background

- 1.1. The East London Waste Authority (ELWA) was established in the mid-1980s as a Statutory Waste Disposal Authority for the four London boroughs of Barking and Dagenham, Newham, Havering and Redbridge.
- 1.2. Until 2003 ELWA made its own arrangements for the disposal of waste in these areas and most of the 550,000 tonnes of waste produced by the area each year was sent to landfill.

1.3. However, ELWA understood in the late 1990s that reliance on landfill could not go on indefinitely and so entered into a long-term Integrated Waste Management Service (IWMS) Contract with Shanks Waste Services Ltd in December 2002 to deliver the ELWA waste strategy, the principle aims of which were to increase recycling and divert more waste from landfill.

2. Waste Disposal in ELWA

- 2.1. Since December 2002 ELWA and Shanks have continued to dispose effectively with the household waste of the almost one million people in the area. The waste is either delivered to ELWA / Shanks sites by the boroughs' collection vehicles or taken to the four Reuse and Recycling Centre sites by the public. Recycling materials are also collected from over 600 'bring' sites across the four boroughs.
- 2.2. The synopsis of the work of ELWA during 2004 is attached as Appendix A.

3. Increased Recycling Performance

3.1. During 2004 the amount sent for recycling has significantly increased; thanks also to the efforts of the four boroughs. The graphs attached as Appendix B show how recycling across this Borough has quadrupled and how the recycling at the Frizlands Lane Reuse and Recycling Centre has more than doubled. The additional recycling has been achieved through the new 'Orange Bag' collection arrangements run by the Council and by the reconstruction of the Frizlands Lane Civic Amenity Site into the new Reuse and Recycling Centre. Similar Reuse and Recycling Centre sites have been completed by Shanks in 2004 in each of the other three boroughs within the ELWA. As a result higher recycling performances have been achieved across the whole ELWA area.

4. New Waste Treatment Facilities

4.1. Major construction work is also underway at Frog Island in the London Borough of Havering and Jenkins Lane in the London Borough of Newham to provide major new processing facilities for East London's residual waste. These facilities will, by 2007, provide further material recycling facilities (MRFs) and mechanical biological treatment facilities (BioMRFs) to reduce the amount of waste going to landfill and provide a 'stabilate' that could be used for energy production.

5. Waste Strategy Review

5.1. Also during 2004 ELWA secured funds to embark on a waste management strategy review. This independent appraisal is intended to place ELWA's existing IWMS Contract in the context of national and regional strategies. At the time of writing this report this review is scheduled to be completed by end of March 2005.

6. Concerns

- 6.1. ELWA's main concerns for the future relate to:-
 - new legislation (including the new limits on landfill) and
 - the growth of population and waste in ELWA area

7. Finance

7.1. Financially ELWA is in a stable position having established reserves to cope with uncertainties of waste disposal and uncertainties concerning the implementation of recent legislation (Waste and Emissions Trading (WET) Act 2003 and Waste Electrical and Electronic Equipment (WEEE) Act 2003) and having succeeded in capping future cost increases by awarding a long-term contract. The implementation of ELWA's strategy attracted £5 million per year Public Finance Initiative (PFI) support from the Government.

8. Conclusion

8.1. The ELWA waste partnership and its IWMS Contract with Shanks has attracted much national interest. The 25-year contract is in its second full year and is performing well. The new mechanical biological treatment (MBT) facilities currently under construction, added to the new Reuse and Recycling Centres, and the integrated recycling and collection arrangements with the four boroughs, will identify ELWA as a flagship project for strategic waste management.

Background Papers

- Landfill Tax 1996
- EU Landfill Directive 1999
- Waste Minimisation Act 1999
- Waste Strategy 2000
- Household Waste Recycling Act 2003
- Waste Electrical and Electronic Equipment Act (WEEE) 2003
- Waste & Emissions Trading Act (WET) 2003
- The Mayor of London's Municipal Strategy 2003
- Executive Minute 303, 15 January 2002.
 Re: Redevelopment for Frizlands Civic Amenity Site
- Minute 382, of the former Technical Services Committee, 27 September 1999
 Re: Management of the Civic Amenities Sties

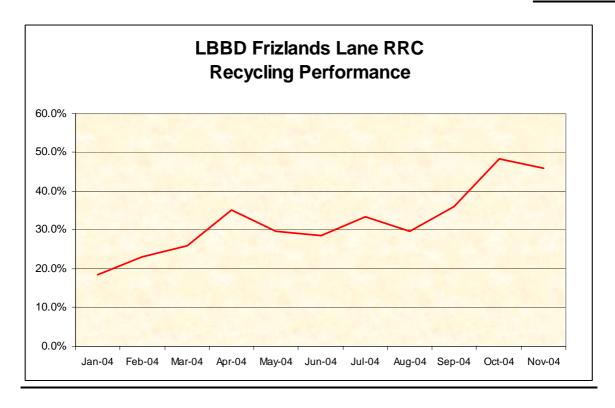
APPENDIX A

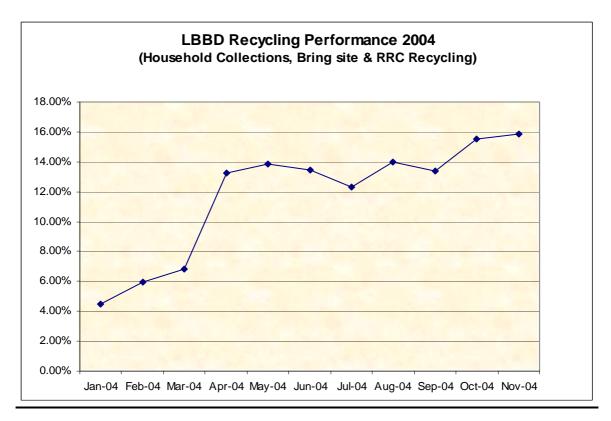
EAST LONDON WASTE AUTHORITY

THE WORK OF ELWA DURING 2004

AUTHORITY MEETINGS	MAJOR STRATEGY ITEMS	MAJOR PERFORMANCE ITEMS	MAJOR PRUDENTIAL ITEMS
Dates	Strategies approved in 2004	Performance considered in 2004	Proper arrangements agreed
9/2/2004	 A way ahead regarding Closed Landfill Sites Revenue and Capital Estimates for 2004/05 	IWMS Contract Performance Frizlands Lane RRC	District Auditor's Report 2002/03 Treasury Management Strategy and Prudential Indicators
29/3/2004	 Implication of the Waste and Emissions Trading Act Approved draft Waste Minimisation strategy 	IWMS Contract Performance Consultation on Performance Reward Grant	Bids for resources from London Recycling Fund
21/06/2004	Review of Waste Management Strategy Shanks Group – Restructuring	Best Value Performance Plan IWMS Contract Performance	Internal Audit Report Annual Investment Strategy
19/7/2004	Closed Landfill Sites Insurance Shanks Group – Restructuring	IWMS Contract Performance	Statement of Accounts 2003/04 Budgetary Control
18/10/2004	Landfill Allowances Review of Waste Management Strategy	IWMS Contract Performance	Contract Management Audit Report Budgetary Control
29/11/2004	 Joint Municipal Waste Strategies Annual Budget and Service Delivery Plan 2005/6 Financial Projections 2005/6 to 2007/08 	IWMS Contract Performance Access to Information	Budgetary Control

APPENDIX B





THE EXECUTIVE

19 APRIL 2005

REPORT OF THE DIRECTOR OF HOUSING & HEALTH

CHANGES TO RIGHT TO BUY (RTB) LEGISLATION FOR DECISION

This report is to update members on recent changes to the Right to Buy (RTB) legislation.

Summary

The Housing Act 2004 makes changes to the way that some or all of the discount gained through RTB must be repaid. The Act extends the specified period from 3 to 5 years, with the former landlord having discretionary powers to waive the repayment.

Recommendation

- i) That Members note the changes brought about in the Housing Act 2004
- ii) Agree the procedure as detailed in paragraph 3 of this report to apply discretion.

Reason

Guidance from the Office of the Deputy Prime Minister (January 2005) recommends that landlords will have procedures in place to consider and decide requests that discretion should be exercised. This consideration process should be open, fair and transparent.

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Roger Phillips	Head of Housing	Fax: 0208 227 5705
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1. Background

- 1.1 Under the current Right to Buy legislation, if a property is resold within three years of purchase, some or all of the discount allowed must be repaid.
- 1.2 Section 185 of the Housing Act 2004 extends the specified period from 3 years to 5 years for applications made after 18 January 2005. This section also states that former landlords have discretion not to demand that former tenants should repay part, or the entire, discount they have received, previously expressed as 'repayment on demand'.
- 1.3 Guidance from the Office of the Deputy Prime Minister envisages this power will only be used in exceptional circumstances and that it is most likely to be justified in circumstances where repayment would lead to demonstrable personal hardship, but it may also be justified in other circumstances.
- 1.4 It is necessary therefore to put in place a procedure to assess cases where it is appropriate to apply discretion.

2. Situations where it may be appropriate to use discretionary powers

2.2 The use of discretionary powers is most likely to be justified in circumstances where repayment would lead to demonstrable hardship, but may also be justified in other circumstances

2.3 Examples

- A) Where an owner of the property wishes to move because otherwise he or she and / or other family members (especially children) face demonstrable threat of violence or of significant harm; for example due to.
 - Relationship breakdowns involving actual or threatened domestic violence
 - Racial, faith, homophobic or any other kind of harassment
 - Extreme anti-social behaviour, such as persistent drug dealing in an adjoining or nearby property
- B) Where the sudden onset of a severe medical condition or serious deterioration of an existing condition makes a move essential on medical grounds.
- C) Where an early move is essential to return to employment, for instance where an individual has a firm offer of a job in another area and would thereby be able to return to work, either
 - After long term unemployment or
 - After having been made redundant when his / her skills are such that there is no prospect of getting another job locally
- D) Where a traumatic personal event (for example, sudden bereavement) makes a move essential for emotional or psychological reasons.

3. Procedure

- 3.1 Requests should be made in writing and supported by clear and objective evidence, for example from a local police force, a doctor, a psychiatrist or an employer.
- 3.2 The Home Ownership Section within the Housing & Health Department will prepare a report and obtain the views of the Director of Finance. In most cases a decision by a former landlord not to demand repayment will lead to a net cost to the public purse.
- 3.3 A report will then be submitted to the Executive for decision.

4. Consideration of requests for the exercise of discretion

- 4.1 It is envisaged that this power will only be used in exceptional circumstances
- 4.2 In the past Members have received reports where the former tenant has requested the repayment of discount to be waived in exceptional circumstances. Requests of this nature are very infrequent.

5. Recommendations

- 5.1 That Members note the changes brought about in the Housing Act 2004.
- 5.2 Agree the procedure as detailed in paragraph 3 of this report for applying discretion.

6. Consultation

Legal Services Internal Audit & Consultancy Services Head of Finance – Housing & Health

7. Background papers used in preparation of this report

- Housing Act 2004
- Guidance to landlords on the use of discretionary powers on repayment of discount issued by the Office of the Deputy Prime Minister January 2005.
- Right to Buy Procedure on the use of discretionary powers on repayment of discount.

THE EXECUTIVE

19 APRIL 2005

REPORT OF THE DIRECTOR OF FINANCE

BUDGET MONITORING REPORT - APRIL 2004 TO	FOR DECISION
FEBRUARY 2005	

This report relates to the regular monitoring of the Council's budget.

Summary

The report updates the Executive on the Council's revenue and capital position from the beginning of April to the end of February 2005.

For revenue, it highlights continuing pressures on Education and Corporate Strategy totalling about £0.4 million and a projected underspend of £1.5 million for Social Services with other remaining Council services broadly on target to meet their budget requirements by the year end. This is offset by a favourable position of interest on balances of about £1.75 million giving an overall projected underspend for the Council's budget of around £3.2 million.

In order to alleviate the projected service overspends by the year-end the Director of Education, Arts and Libraries is continuing to review elements of his Service's budget to ensure a limited overspend by the year end. In the meantime, he is continuing to closely monitor the position. The Director of Corporate Strategy is also continuing to address the position where possible within his Department to limit the overspend by the year end.

For the Housing Revenue Account, minimal pressures currently exist but these are being favourably offset by better income through service charges and interest. The resultant position expected is for the relevant working balance to increase by the year end to £2.9 million.

For capital, the latest position is that there has been spend of around £52 million on the overall budgeted programme of £91.772 million, with a current projection of a total spend of nearly £80 million (87%) by the year end. This aspect will need to be closely monitored by Directors to ensure maximum programmed spend is achieved by the year end.

Recommendation

Members are asked to: -

- 1. Note the current position of the Council's revenue and capital budget.
- 2. Note that the Directors of Education, Arts and Libraries and Corporate Strategy continue to review their budgets to ensure where possible a balanced position.
- 3. Note that the position of overspends and any roll-forward requests are considered in the context of the overall outturn position of the Council's revenue budget.
- 4. Note the position and projected out-turn for the Housing Revenue Account.

Reason

As a matter of good financial practise, the Executive should be regularly updated with the position on the Council's budget.

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1. Overview for Revenue Budget

1.1 At the end of February 2005, the Council has a projected underspend of around £3.2 million for the year end. Current projections indicate that there are still financial pressures within the Education and Corporate Strategy budgets and that these will now impact on the final position by the end of the current financial year. The position at the end of February is that for Education there is, as in the last monitoring report, a projected overspend of about £250,000. For Corporate Strategy there is a projected overspend of £110,000. For Social Services it is indicated that an underspend of around £1.5 million is now likely to be the end of year position. Offsetting these factors is currently a very favourable position on interest on balances of around £1,750,000.

2. Service Position

2.1 General

- 2.1.1 Details of each service's current financial position are provided in Appendix A. It is expected such variances are now becoming close to the expected outturn position of the year but in areas of service overspend continual work is required by Directors to ensure a reduction in these current forecasts.
- 2.1.2 At the Executive meeting on 16th November, Members were advised that roll forwards from 2003/04 for the revenue budget amounting to some £1.9 million had been added to the relevant Departmental budgets. It is important to remind Members that Directors use these funds to deliver the relevant services associated with the agreed roll forwards and as part of a recent exercise the roll forwards required from 2004/05 are now being collated. These will need to be considered in the context of the overall outturn position of the Council's budget.

2.2 Education

2.2.1 The current position for the Service is that a projected overspend of £247,000 is likely to be the outturn for the year. This is made up of a positive position of £53,000 for in year activities but offset by the £300,000 requirement from 2003/04. The Director is continuing to pursue detailed monitoring of the position at his regular Policy and Strategy group of all senior Education staff and will continue to examine other areas of his budget to ensure maximum

- savings are delivered this year. Any final overspend figure for the year will need to be considered for being carried forward into 2005/06.
- 2.2.2 The position is being continually monitored by the Director alongside support from the Finance Department and Members will be apprised of the ongoing situation in future monitoring reports.

2.3 Other Services

- 2.3.1 The position to date for Social Services is showing an underspend around £1.5 million. However, as is usual for this service demand pressures are still likely to affect this underspend position. However, as we are now close to the final monitoring of this year's budget further work by the Director has ascertained that the expected position for the year is at last expected to be as indicated above. Consideration of this underlying revenue position for social services has been taken into account as part of the 2005/06 budget setting process by identifying this sum as a roll forward amount, which will enable utilisation of £1.5 million in 2005/06.
- 2.3.2 For Corporate Strategy, the Director has implemented a relevant action plan after highlighting overall pressures for his Department of about £230,000 earlier in the year. However, the latest position now indicates an overspend by the year end of £110,000, which primarily results from a continuing downward trend in Local Land Charges (LLC) income as a result of changing market conditions. This particular issue amounts to an additional £100,000 loss of income.

The Director of Corporate Strategy has identified that the potential impact in 2005/06 could be that income of around £485,000 could be generated and that a review of the service delivery and relevant action plan would be implemented to maximise the LLC income. The issue of lower levels of income has been addressed as part of the 2005/06 budget process by including £200,000 to support the initial loss of income and a further sum to come from contingency following the review of service provision and outcome of the action plan. This sum could potentially be a further £100,000 to £200,000 based upon the above projections.

- 2.3.3 In respect of the Finance Department there is an underspend position of about £100,000 against budget for this time of the year but agreed recruitment and other pressures is likely to reduce this to an underspend of around £50,000 by the year end.
- 2.3.4 The Housing Department is currently showing an underspend against its total budget of £5.1m of around £265,000. This arises from additional cost pressures on homelessness being more than offset by lower housing benefit costs. In addition, an underspend in Health and Consumer Services budgets is now being identified mainly around staffing and supplies and services.

2.3.5 The Regeneration and Environment Department is currently indicating a broadly balanced position against budget at the end of January with pressures in planning and leisure being offset by favourable positions in car parking, land and property. It is also anticipated that the Department will have a balanced budget by the year end. However, part of this position relates to underspends in some budgets where proposed roll forwards are currently being identified and will be reported in the final outturn report for the year.

3. Housing Revenue Account (HRA)

3.1 The HRA working balance as at the 31st March 2005 was originally estimated to be £2.6 million. Underspends are arising from additional income from leaseholder service charges due to more sales of flats than originally estimated. Additional benefit has also arisen from better interest on balances due to higher interest rates. It is, therefore, anticipated at this stage of the year that the working balance will rise to around £2.9 million by the end of 2004/05, as reported in the last monitoring report.

4. <u>Interest on Balances</u>

4.1 The current position is that this area of the budget is continuing to show signs of significantly improved performance and that current projections show a very favourable variance by the end of the year. As at the end of February this is now estimated at about £1,750,000. The favourable position is arising due to increases in interest rates, performance on investments being better than expected coupled with a larger investment base due to earlier Capital receipts being generated from land disposals and right to buy sales. More recently this has also improved due to a much lower than expected spend on the Capital Programme, which is identified in Section 6 of this report. This positive position will allow the strengthening of Council balances at the year end.

5. Savings and Growth – Budget Decisions 2004/05

- 5.1 The Savings and Growth items approved by Members as part of the 2004/05 budget process is being closely monitored by relevant Directors and the Director of Finance. Total savings for the EPCS block amounted to £ 3.479 million and growth of £2.583 million. A summary by Department on their performance to date for meeting these targets is shown at Appendix B.
- 5.2 The latest position for 2004/05 is that the majority of the level of savings required and growth commitment is being contained within relevant Departmental budgets. Where specific savings items are not being actioned the relevant Directors have reviewed their budgets appropriately. This relates to both the Corporate Strategy and Housing & Health Departments where the Directors have identified other areas of savings to ensure the identified target has been met for the year.

5.3 For Corporate Growth of £415k, this relates to £315k for Cleaner, Greener and Safer initiatives and £100k for performance improvement. For the former Executive have recently agreed an approach to fully commit this sum and for the latter the £100k available has now been allocated to relevant areas to allow improved performance. It is likely in both cases for a significant element of this additional growth monies to be carried forward to 2005/06 for full expenditure in that year.

6. <u>Capital Programme</u>

- 6.1 The Capital Programme is being managed by the Capital Programme Management Office (CPMO) team in the Department of Regeneration and Environment alongside financial input from the Finance Department. A Summary of the latest position for the 2004/05 programme is shown in Appendix C.
- 6.2 As at the end of February, approximately £52 million of this year's programme has been spent out of an overall original budget for the year of around £91.8 million. This compares with an actual spend at the end of June of only £9.3 million and at the end of September of £20.5 million. It is quite usual for the majority of spending on capital schemes to occur in the latter part of the year as a result of tender exercises, consultation etc, however, the spend to the end of February is indicating a noticeably lower pattern of spend than in the last financial year. It must be noted that currently, with the year nearly completed, only 57% of the original programme has actually been spent.
- 6.3 The Capital Programme has reduced from the original programmed level of £91.772 million by around £3.3 million to a working budget of £88.475 million, due mainly to recent Executive decisions on reprofiling of schemes and new external funding. The current projections indicate that there will be an overall spend by the year end of some £80 million, this is some £2m lower than identified in the last monitoring report, mainly in Housing and Health major works schemes. The projected percentage final spend of the capital programme is 87% of the original budget and 90% of the working budget.
- 6.4 Regular liaison between the CMPO and project sponsors is taking place to ensure that projections of spend on the remaining capital schemes are robust and achievable by the year end. It is important, therefore, that Directors are closely monitoring this position to achieve identified spend of their programmed budgets by the year end.
- 6.5 The slippage in the capital programme for this year has highlighted the need for a further examination of the monitoring procedures in place between the CPMO and project sponsors, which is now taking place. This is part of a continuous review process to ensure that there is appropriate project management in the organisation to enable effective budget management.

Background Papers

Oracle reports CPMO reports

REVENUE BUDGET 2004/2005

SUMMARY OF POSITION - APRIL TO FEBRUARY 2005

	<u>Original</u> <u>Budget</u>	Working Budget	Projected Outturn	Projected Outturn Variation
	£'000	£'000	£'000	£'000
<u>Department</u>				
Corporate Strategy	1,543	2,011	2,121	110
Education, Arts & Libraries	132,778	134,382	134,629	247
Finance	-	-	-50	-50
Housing & Health	5,105	5,499	5,235	-264
Regeneration and Environment	28,396	29,675	29,675	0
Social Services	66,380	66,826	65,326	-1,500
Total for Department's	234,202	238,393	236,936	-1,457
Other Services				
Corporate Management	5,533	5,658	5,658	0
General Finance	-25,965	-30,265	-32,015	-1,750
Contingency	863	847	847	0
Levies	5,535	5,535	5,535	0
Total for Other Services	-14,034	-18,225	-19,975	-1,750
Total Council Budget	220,168	220,168	216,961	-3,207

BUDGET SAVINGS AND GROWTH 2004/05 (EPCS SERVICES)

SAVINGS

BUDGET SAVINGS 2004/05				
SUMMAR	Υ			
Department	Amount £'000	Projected Outturn £'000		
Corporate Strategy	713	512		
Education, Arts and Libraries	45	45		
Finance	340	340		
Housing and Health	527	444		
Regeneration and Environmental Services	1,768	1,768		
Social Services	86	86		
TOTAL	3,479	<u>3,195</u>		

Comments:

Overall current projections by Directors indicate that there will be a shortfall of £284,000 in the agreed savings target of £3.479 million and this arises within the Housing and Health and Corporate Strategy Department's. This position mainly relates to staff saving options. Further work has been undertaken by Directors to ensure the majority of the savings figure is delivered by the year end.

GROWTH

BUDGET GROWTH 2004/05					
SUMMARY					
Department	Amount £'000	Projected Outturn £'000			
Corporate Strategy	0	0			
Education, Arts and Libraries	240	240			
Finance	230	230			
Housing and Health	205	205			
Regeneration and Environmental Services	1,280	1,280			
Social Services	213	213			
Corporate	415	0			
TOTAL	<u>2,583</u>	<u>2,168</u>			

Comments:

Directors currently anticipate the full use of the agreed growth in the budget of £2.583m apart from the Corporate Items.

Of the above sum for Corporate growth, £315K relates to provision for Cleaner, Greener, Safer initiatives. Plans have been approved by the Executive to commit this budget. However, arising from this it will be necessary for a budget carry forward to be agreed for this area. In addition, plans have already been made to utilise the £100k for performance improvement but this is likely now to be needed in 2005/06.

APPENDIX C

CAPITAL PROGRAMME 2004/2005

SUMMARY OF EXPENDITURE - APRIL TO FEBRUARY 2005

	<u>Original</u> <u>Budget</u>	<u>Working</u> <u>Budget</u>	Projected Outturn	Projected Outturn Variation against Working Budget	Projected Outturn Variation against Original Budget
	£'000	£'000	£'000	£'000	£'000
<u>Department</u>					
Corporate Strategy	500	2,710	2,677	-33	2,177
Education, Arts & Libraries	28,215	21,719	19,198	-2,521	-9,017
Finance	1,950	1,929	2,016	87	66
Housing & Health	34,596	36,725	32,054	-4,671	-2542
Regeneration and Environment	18,261	18,451	17,984	-467	-277
Social Services	8,250	5,699	5,104	-595	-3,146
Total for Department Schemes	91,772	87,233	79,033	-8,200	-12,739
Accountable Body Schemes					
Regeneration and Environment	-	1,242	820	-422	820
Total for Accountable Body Schemes	-	1,242	820	-422	820
Total for all Schemes	91,772	88,475	79,853	-8,622	-11,919

THE EXECUTIVE

19 APRIL 2005

REPORT OF THE DIRECTOR OF FINANCE

CAPITAL PROGRAMME 2005/06 – PROJECTS TO BE ADDED TO THE PROGRAMME

FOR DECISION

This report deals with the addition of a number of capital projects into the 2005/06 Capital Programme.

Summary

At its meeting on the 2 March 2005 the Assembly approved the 2005/06 capital programme to include only the following schemes:

- Schemes that the Council are already financially or legally committed to undertake:
- Schemes in 2005/06 that have secured full external funding;
- Schemes that the Council has already made a full commitment to undertake.

Of the remaining capital schemes these were put on hold pending a further review to their inclusion into the programme. These schemes included:

- Schemes previously included in the 2004/05 onwards capital programme which did not meet the criteria set out in paragraph 1.1;
- New submissions received during December 2004/January 2005;
- Any further schemes that may arise in the future which merit consideration.

The first stage of this review has identified 31 schemes which merit immediate inclusion into the 2005/06 capital programme totalling £24.7m. A detailed list of these schemes is shown at Appendix A and also attached at Appendix B is a brief commentary outlining the reasons as to why these schemes should be included in the 2005/06 programme.

Those remaining schemes not recommended for inclusion in the programme will undergo a further critical evaluation in terms of their inclusion in the 2006/07 onwards programme (See paragraph 2.4).

There are adequate capital receipts available to fund these additional schemes (See Section 3).

Recommendations

The Executive is recommended to:

- 1. Approve the inclusion of those capital schemes detailed in Appendix A into the 2005/06 capital programme;
- 2. Note that the commencement of these schemes is subject to formal CPMO appraisal and approval;

- 3. Note that those remaining schemes not included in the programme would undergo a critical evaluation in terms of their inclusion in the 2006/07 onwards programme
- 4. Note that there are adequate capital receipts available to fund these additional schemes (See Section 3).

Reason

It is necessary for the Executive to agree to additional capital schemes being included in the Capital Programme.

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1. Background

- 1.1. At its meeting on the 2nd March 2005 the Assembly approved the 2005/06 capital programme to include only the following schemes:
 - Schemes that the Council were already financially or legally committed to undertake;
 - Schemes in 2005/06 that have secured full external funding;
 - Schemes that the Council has already made a full commitment to undertake.

As a result the following capital programme was approved:

		Funding			
	<u>Budget</u>	<u>Internal</u> <u>External</u> <u>Total</u>			
	£'000	£'000	£'000	£'000	
2005/06	80,189	45,120	35,069	80,189	
2006/07	35,178	14,822	20,356	35,178	
2007/08	28,565	10,650	17,915	28,565	
2008/09	1,107	0	1,107	1,107	
Total	145,039	70,592	74,447	145,039	

- 1.2 Of the remaining capital schemes these were put on hold pending a further review to their inclusion into the programme. These schemes included:
 - Schemes previously included in the 2004/05 onwards capital programme which did not meet the criteria set out in paragraph 1.1;
 - New submissions received during December 2004/January 2005;
 - Any further schemes that may arise in the future which merit consideration

2. Current Position

and approval process.

- 2.1 At the Corporate Management Team (CMT) meeting on the 22 March 2005, all the outstanding capital schemes were reviewed to ascertain if any of the outstanding capital projects merited immediate inclusion into the 2005/06 programme.
- 2.2. As a result of this review, CMT recommended 31 schemes for inclusion into the 2005/06 capital programme. A detailed list of these schemes is shown at Appendix A and also attached at Appendix B is a brief commentary outlining the reasons as to why these schemes should be included in the 2005/06 programme.

 The commencement of these schemes would be subject to the formal CPMO appraisal

In summary this would add the following value to the capital programme:

		Funding				
	<u>Budget</u>	Internal External Total				
	£'000	£'000	£'000	£'000		
2005/06	16,063	11,684	4,379	16,063		
2006/07	7,700	7,619	81	7,700		
2007/08	760	760	0	760		
2008/09	200	200	0	200		
Total	24,723	20,263	4,460	24,723		

2.3 As a consequence of these new additions to the programme this would result in a revised programme as follows:

		Funding			
	<u>Budget</u>	Internal External Total			
	£'000	£'000	£'000	£'000	
2005/06	96,252	56,804	39,448	96,252	
2006/07	42,878	22,441	20,437	42,878	
2007/08	29,325	11,410	17,915	29,325	
2008/09	1,307	200	1,107	1,307	
Total	169,762	90,855	78,907	169,762	

- 2.4 Those remaining schemes not included in the programme would undergo a critical evaluation in terms of their inclusion in the 2006/07 onwards programme. These would include:
 - a number of schemes which were previously included in the 2004/05 onwards capital programme but which did not meet the criteria set out in paragraph 1.1 (these are attached are Appendix C for information)
 - a number of new submissions. Currently there are 55 schemes which fall into this category and the value of these bids is £134m

3. Capital Resource Position

- 3.1 Capital receipts arising from the sale of assets contribute to the resources available and these currently are applied wholly to support the Capital Programme.
- 3.2 After the approval of the Capital Programme at the Assembly on the 2 March 2005 and having regard for the recommended approvals contained within this report, it is anticipated that around £59m of capital receipts will be available up until 2008/09 to support future schemes.

This can be summarised as follows:

	<u>£m</u>
Estimated Opening Balance 2005/06	87.7
RTB Receipts estimated up to 2008/09	39.7
Land Disposal Receipts estimated up to 2008/09	22.8
Expenditure on the approved Programme (2005/06 to	(70.6)
2008/09) – Approved at Assembly 2 nd March 2005	, ,
Additional approvals per this report	(20.3)
Available Capital Receipts	59.3

- 3.3 Various assumptions have been made regarding the generation of capital receipts in 2005/06 and for later years particularly around the deliverability of land disposals and 'Right to Buy' receipts. This includes as part of the Housing Futures options appraisal an indicative position of allowing 50% of future RTB capital receipts to be used to Finance any final solution. The position on overall capital receipts will, therefore, need to be closely monitored over the relevant years.
- 3.4 Sufficient Capital receipts are therefore available to fund these additional approvals as outlined in paragraph 2.2 and Appendix A.

4. Revenue Implications of the Capital Programme

- 4.1 The cost of funding a Capital Programme in 2005/06 for this authority relates to the revenue implications arising from each scheme and the loss of investment interest arising from reducing capital receipts.
- 4.2 Where revenue costs of capital schemes have not been included in the budget options for 2005/06 they will need to be funded from within existing Service budgets.
- 4.3 Any future revenue commitments that may flow from capital expenditure schemes will need to be incorporated in Service revenue growth/savings options and budgets that are considered each year when the Council Tax is set.

5. <u>Consultation</u>

- 5.1 The following people have been consulted in the production of this report:
 - Corporate Management Team
 - Regeneration and Environment
 - CPMO Office

Background Papers

- RTB Projections Working papers
- Land Disposal Projections Working papers
- Approved Capital programme 2004/05 to 2007/08
- Approved Capital programme 2005/06 to 2007/08
- Capital Bid Submissions Working papers

APPENDIX A

RECOMMENDATIONS FOR INCLUSION IN 2005/06 ONWARDS CAPITAL PROGRAMME

			ESTIM	ESTIMATED COSTS	LS			FUNDING	
		2005/06	2006/07	2007/08	2008/09	Total	External funding	LBBD funding	Total
	Scheme	000.3	€,000	€'000	3.000	€,000	£,000	000.3	3,000
_	Implementing the Corporate Acommodation Strategy	1,000	2,000	•	ı	3,000	1	3,000	3,000
7	Interim Accommodation - Maritime House (Add'I Costs)	06	•	,	•	06		06	90
3	CCTV at Civic Centre	30	•			30	•	30	30
4	One Stop Shops	887	1,787			2,674	1	2,674	2,674
2	Service Refurbishment - Social Services	400				400	1	400	400
9	Programme Management (CPMO team)	200	200	200	200	800	,	800	800
7	Highways Structural Repairs - Annual Programme	006	•			006	,	006	006
œ	Capitalised Major Repairs Programme	069	•			069	,	069	069
6	CCTV Barking Town Centre	195	195	10		400	1	400	400
10	Regeneration Initiatives	1,000				1,000	1	1,000	1,000
7	CCTV at Becontree Station	02	2	•		72	1	72	72
12	Revenues modernisation programme	950	550			1,500	•	1,500	1,500
ღ_	90 Stour Rd Refurbishment	1,000	1			1,000	320	029	1,000
<u>4</u>	Upgrade of UPS and generator	162				162	1	162	162
2	Members IT Equipment	10	1		•	10	1	10	10
29	Dagenham Park - Sports Hall	3,000	1,260			4,260	2,773	1,487	4,260
7	Schools reboiler programme	300	•			300	•	300	300
18	Education Shape-up	425				425	1	425	425
19	Egov - Replacement System for Libraries	275	•	•	•	275	•	275	275
20	Eastbury Nursery - refurbishment	200	1	,		200	1	200	200
21	Security Improvements - Leisure centres	123	•		•	123	•	123	123
22	Prevention of legionella in pools and sports centres	209	•			209	•	209	209
23	Enhancements to facilities at pools and leisure centres	461	1			461	1	461	461
24	Fire protection and smoke detection works to schools	924				924	1	924	924
25	Gascoigne Primary remodelling	200	750	250		1,500	•	1,500	1,500
26	Replacement of demountable teaching accommodation at Robert Clack	100	750	•		850	•	850	850
27	Major Repairs / Fair funding	150	•			150	,	150	150
28	RESPOND - Customer Feedback Database	116	•			116	•	116	116
29	Gascoigne Children's Centre	1,211	206			1,417	1,292	125	1,417
30	School Modernisation Fund	45	•			45	45	1	45
31	Waste Minimisation	740	1	ı	ı	740	•	740	740
		16,063	7,700	760	200	24,723	4,460	20,263	24,723

RECOMMENDATIONS FOR INCLUSION IN 2005/06 ONWARDS CAPITAL PROGRAMME

1 <u>Implementing the Corporate Accommodation Strategy</u>

This scheme will lead to improved office accommodation, delivered from more modern buildings. This will in turn lead to the introduction of new ways of working and revenue savings resulting from having fewer buildings to manage.

2 <u>Interim Accommodation – Maritime House (Additional Costs)</u>

Capital required to fit-out, install I.T, I.T support for moving staff, internal work and moving costs associated with the third and fourth floors of Maritime House. This is currently commercial office space the Council proposes to lease as an interim measure prior to the agreement and implementation of the Corporate Accommodation strategy.

3 CCTV at Civic Centre

Whilst the Civic Centre at Dagenham has both black and white and coloured cameras operating in the current CCTV system, the black and white cameras however offer an inferior picture and would be of no use evidentially. By replacing the black and white cameras with coloured cameras and expanding the scheme to include other areas (all corridors and vulnerable areas), it would help to reduce crime and the fear of crime. It would also enable the building facilities officers to monitor and have control over the security of the building from the reception area.

4 One Stop Shops

The provision of two One Stop shops for customers to access all Council services. This will improve customer services, organisation structure, the working environment and technology used.

5 Service Refurbishment – Social Services

Internal/ external improvement and refurbishment work to Social Services buildings in order to provide quality residential, day care and customer services which are suitable, fit-for-purpose and meet the registration requirements set out by the National Care Standards Commission (NCSC) and the Commission for Social Care Inspection (CSCI).

6 Programme Management (CPMO Team)

To sustain and improve the functionality and efficiency of the CPMO office and thus the management of the Council's capital programme.

7 <u>Highways Structural Repairs</u>

Essential intervention level preventative maintenance to arrest the decline of our highways and footways and forestall future costly major structural repairs.

8 <u>Capitalised Major Repairs Programme</u>

Essential urgent works that address imminent high risk repairs, prevent immediate closure of schools and public buildings and remedy serious breaches of legislation e.g. DDA, fire regulations and legionella. These works also address serious deterioration of buildings and risks to the health and safety of occupants and the general public. Furthermore, the aim is to stop the decline of major assets and prevent costly major repairs.

9 CCTV at Barking Town Centre

Replacement of existing mobile cameras with permanent cameras on Gascoigne Estate, Rose Lane, Farr Avenue and Ibscott Close. Also to replace the transmission for certain Barking Town Centre cameras, currently provided by microwave, with fabric due to the impending demolition of the Lintons on which the microwave receiving point is situated.

10 Regeneration Initiatives

To be used to support various pump-priming schemes, to attract money from external sources and improve regeneration of the borough.

To install three permanent on-street cameras in the Becontree train station area. The scheme is needed to help reduce crime and anti-social behaviour in the area.

12 Revenues Modernisation Programme

To enhance the scope of an existing IT replacement project into a comprehensive Service Modernisation programme within Revenues Services. The scope will now include two additional streams: related and dependent Business Process Re-engineering and Development of critical skills and competencies for staff.

13 <u>90 Stour Road Refurbishment</u>

To refurbish the Customer Services Reception Area of Revenue Services and other staff work areas on the ground floor, plus the implementation of comfort cooling across the whole building. These changes are required in order to bring staff and customer areas up to reasonable standards given the volume of staff that need to be accommodated in the building and the level of usage by the general public.

14 Upgrade of UPS and Generator

The current equipment is five years old and running at 94% capacity. Power requirements to the computer suite have increased and will continue to do so and therefore the UPS and generator capacity needs to be addressed to ensure resilience and stability to ICT systems.

15 <u>Members IT Equipment</u>

Whilst Members are required to return equipment upon ceasing to be a councillor, there is a need to replace equipment when it is beyond repair and also occasionally to fund special acquisitions.

16 Dagenham Park Sports Hall

This scheme is supported by a significant contribution from the Big Lottery Fund. The Council is currently still in negotiations with the Big Lottery Fund representatives. The project has been advertised in the European Journal and is being subject to a selection process to appoint consultants. This scheme will replace existing buildings on the school site and make a significant contribution to improving accommodation currently used for PE and Sports.

17 Schools Re-boiler Programme

Replacement of identified obsolete boilers and, where appropriate, to replace existing piping. This work will be essential having regard to the age of the buildings in keeping open schools in the winter months. The programme is identified through a priority system in the DEAL Asset Management Plan.

18 Education Shape-Up

These are planned major repairs, again identified from the AMP condition survey aspects and relates specifically to roofs, floors and health and safety items to ensure that schools can operate in a safe and efficient manner. There is currently overall a backlog of repairs in the order of £76m.

19 Egov – Replacement System for Libraries

The library system replacement is needed to replace the current system which is nearing the end of its useful life. This scheme will replace the renewal and reservation of library books and catalogue search facilities.

20 <u>Eastbury Nursery Refurbishment</u>

Refurbishment work to the Eastbury Day Nursery to facilitate options for the delivery of the day nursery service. Consideration is being given to either the transfer the Eastbury Day Nursery to the Early Years Service within DEAL or the transfer to an external provider. The building is in need of some internal and external work prior to any final decision and/or to attract an external partner.

21 Security Improvements – Leisure Centres

A number of improvements are required within our Leisure Centres to improve the general security of our buildings. This would include improvements to the CCTV systems, installing security magnets on all fire doors, improvements to our public address systems and the installation of security shutters.

22 Prevention of Legionella in Pools and Leisure Centres

Modification of existing domestic hot water systems to comply with current standards, which are aimed at preventing the growth of legionella bacteria in hot water and shower systems, and their spread to facility users.

23 Enhancements to facilities at pools and leisure centres

Enhancements and improvements to outdated aspects of our leisure facilities, namely Dagenham Swimming Pool (shower/changing area refurbishment, air conditioning in free weights room); Goresbrook Leisure Centre (replace sauna and steam, install ventilation and increase air conditioning); Abbey Sports Centre (enlarge fitness area and improve fitness equipment).

24 Fire Protection Works to Schools

There is a need to respond to the inspections currently being carried out by the Fire Brigade where they are looking at smoke detection and to stop fire spread by the use of internal doors. Schools were built at a time when existing regulations were not in place and new requirements, together with the numbers of people employed in the buildings, are putting demands on the school building. The Fire Brigade are undertaking systematic visits and giving us notices to allow time for improvements, but they can close schools if we fail to respond.

25 <u>Gascoigne Primary Re-modelling</u>

Improvements are required to this early 70s building, due to increased pressure caused by the numbers of pupils that are remaining in the Gascoigne estate area which need to be accommodated in the school. There are particular pressures around suitable and sufficient class room accommodation and larger spaces to accommodate midday activities and larger groups in the day time. This project will also address the shortfall in library provision and improve the facilities for interacting with the local community.

26 Replacement of Demountable – Robert Clack

Currently at Robert Clack there are seven laboratories housed in demountable accommodation, together with four class rooms in a separate block. Both of these buildings have moved on their foundations. They are wooden and are beginning to rot. Doors do not close. Unfortunately it is a familiar site in a building which is some 20 years old. It is proposed that this building is replaced like for like until we can get investment for permanent accommodation through Building Schools for the Future.

27 <u>Major Repairs/ Fair Funding</u>

This is the LEA's contribution to unplanned and reactive works under the Fair Funding Scheme, whereby the LEA meets all costs above £16k for Primary or £20k for Secondary Schools.

28 RESPOND – Customer Feedback Database

The rollout of the Council's corporate feedback database RESPOND will be used for recording, tracking and monitoring purposes in connection with corporate complaints, enquiries, compliments and so on. Managers and front-line staff will be empowered to deal with enquiries or complaints quickly and efficiently.

29 Gascoigne Children's Centre

Plans are in place to create 69 full day care places integrated with the existing school nursery and reception class building. The existing community centre and family centres will be developed into a new neighbourhood centre incorporating the core children's centre services.

30 School Modernisation Fund

This is 100% externally funded, and if the Council does not use this grant it is lost. The grant is used to modernise schools and improve the standard provided.

31 Waste Minimisation

To improve the condition of the street environment and meet our statutory commitment under BVPI 199. By providing a receptacle in which to place black refuse sacks awaiting collection will reduce the amount of litter generated on the street, remove bags being stored on the street and reduce the incidence of vermin attacking the bags, spreading food debris into the highway.

It will also help to meet the commitment to reduce the number of fly tips (black refuse bags placed on the street prior to/or after collection day) required by BVPI 199. The residents will still have the responsibility for placing the bags out on the morning of collection at the edge of their properties.

BVPI 199 is an increasing indicator and is reinforced annually to include wider street environmental issues – its aim to make the street environment cleaner. Improving the Street environment is also the number one issue for residents in LBBD.

APPENDIX C

EXISTING SCHEMES ON HOLD

							FUNDING	
DETAIL	2005/06	2006/07	2007/08	2008/09	4 Year	Internal	External	4 Year
					Total	funding	funding	TOTAL
	<u>000,3</u>	£,000	£,000	£,000	<u>3,000</u>	<u>000,3</u>	<u>3000</u>	<u>\$,000</u>
EDUCATION PRIMARY SCHOOLS								
LYMINGTON -New Primary School	350	3,300	2,060		5,710	5,710		5,710
BARKING REACH - 'Primary (1)	350	3,300	2,060		5,710	5,710		5,710
BARKING REACH - 'Primary (2)			2,620		2,620		2,620	2,620
EASTBURY INFANTS Site Rationalisation	200	2,500	4,800		7,500	7,500		7,500
BARKING CENTRAL AREA - New Primary School	350	3,300	2,060		5,710	5,710		5,710
PFI CONTINGENCY			200		200	200		200
SECONDARY SCHOOLS								
BARKING ABBEY PHASE 5 - Alterations (Sandringham Rd)	572				572	572		572
BARKING ABBEY PHASE 6 - Alterations (Longbridge Rd)	2,490	300			2,790	2,790		2,790
BARKING ABBEY	4,116				4,116		4,116	4,116
<u>OTHER SCHEMES</u>								
PLAYGROUND RECONSTRUCTION	200	200	200		009	009		009
SCHOOLS REBOILER PROGRAMME	•	300			300	300		300
EDUCATION SHAPE UP	-	425	1,375		1,800	1,800		1,800
MAJOR REPAIRS /FAIR FUNDING	•	150	150		300	300		300
NURSERY WRAP ROUND CARE (LBBD Contribution)	•	533	1,000		1,533	1,533		1,533
ST GEORGES COMPLEX - 'B&D Training Unit	700				200	700		700
ARTS & LIBRARIES							•	
NEW DAGENHAM LIBRARY	2,310				2,310	410	1,900	2,310
SOUTH DAGENHAM ARTS COMPLEX	2,000				2,000	250	1,750	2,000
TOTAL EDUCATION	13,638	14,308	16,825	0	44,771	34,385	10,386	44,771
HOUSING Non HRA								
CONTAMINATED LAND PROGRAMME		765	268		1,333	1,333		1,333
TOTAL HOUSING	0	765	268	0	1,333	1,333	0	1,333

APPENDIX C

58,721

13,556

45,165

58,721

22,128

20,548

16,045

TOTAL SCHEMES

EXISTING SCHEMES ON HOLD

REGENERATION & ENVIRONMENT							
TECHNICAL							
HIGHWAYS STRUCTURAL REPAIRS - Annual Programme	•	1,900	1,900		3,800	3,800	
TfL SCHEMES	1,325				1,325		1,325
CYCLING ROUTE (non LCN)	32	40	40		115		115
Non-TECHNICA <u>L</u>							
DAGENHAM SWIMMING POOL - Refurbishment	297				297	297	
REFURBISHMENT UNDER URBAN PARKS PROGRAMME		1,095	1,095		2,190	460	1,730
CAPITALISED MAJOR REPAIRS PROGRAMME	0	1,100	1,100	0	2,200	2,200	
TOTAL R&E	1,657	4,135	4,135		9,927	6,757	3,170

3,800 1,325 115 297 2,190 2,200 9,927

SPCIAL SERVICES Of the service of t

ACCOMMODATION - FIT FOR PURPOSE		200	200		400	400		400
SERVICE REFURBISHMENT - Social Services		400	400		800	800		800
BARKING HOSPITAL SITE - OP & MH Services	750	740			1,490	1,490		1,490
TOTAL SOCIAL SERVICES	750	1,340	009		2,690	2,690		2,690
TOTAL LBBD SCHEMES	16,045	20,548	22,128	0	58,721	45,165	13,556	58,721
ACCOUNTABLE BODY SCHEMES		•				•	•	•